



# CLAIMS REPORTING

**ARKANSAS STATE AGENCY PROPERTY AND VEHICLE TRUST FUNDS**

Administered by the Risk Management Division

**ARKANSAS INSURANCE DEPARTMENT**

1200 West Third Street

Little Rock, Arkansas 72201-1904

501-371-2690 FAX 501-371-2842

Email: [Insurance.risk.management@arkansas.gov](mailto:Insurance.risk.management@arkansas.gov)

Web Site: [www.arkansas.gov/insurance](http://www.arkansas.gov/insurance)

**REPORT PROPERTY & VEHICLE  
CLAIMS IMMEDIATELY TO:**

**Jeanette Glasgow with Ramsey, Krug, Farrell & Lensing**

**24-Hour Claims Reporting  
(501) 664-9252**

**Monday - Friday  
8:00 AM - 4:00 PM  
Claims Reporting  
(501) 614-1110**

**PROMPT REPORTING IS A POLICY COVERAGE REQUIREMENT THAT  
ALSO SERVES TO REDUCE COST AND EXTENT OF LOSS.**

Claims That Are Not Reported In A Timely Manner May Be Denied.

When Emergency Repairs Are Necessary, Please Retain All Damaged Or Replaced Equipment  
For Inspection By The Claims Adjuster.